

PLAN NO: FSM-007-20
OPENING DATE: 1/21/20
CLOSING DATE: 2/21/20

EXAMINATION ANNOUNCEMENT



Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens be given first priority for employment consideration; with other Micronesians and U.S. citizens in positions for which no qualified citizens are available.

POSITION SALARY:

Statistics Specialist IV
PL-34/1
\$511.86 B/W+ \$40.00 Cola

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department Resources & Development
Division of Statistics
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Supervise and manage the overall State Branch Office Statistical services; prepare Branch Office annual operational plan based on the National Operation Work plan; identify issues/problems facing field and office data collections and recommends change in the existing system, statistical laws and other appropriate laws of the state; assist develop/establish state organizational activities for the Branch Office statistical services and allocate appropriate staff to carry out the activities of each function; organize and monitor schedule of activities the branch office and prepares evaluation reports; organize and supervises compilation of statistical publications at the State Branch Office; disseminate periodical statistical publications and advise on the major findings; assist develops project plans and schedule of activities for censuses and surveys; coordinate and monitor execution and implementation of projects at the state level; assist review and analyses of published tables or data; set up linkages to data suppliers and provide technical assistance as needed; organized workshops and participate in statistical trainings at the state level; organized meetings for data Suppliers and Users and provide visual aids to depict importance of statistics to planning and development; coordinate/supervise the preparation of state-related statistical reports as needed by municipality, state or other government organization overseas; prepare and submit to National Statistical Office activity and/or analytical reports on each statistical gathering undertaking at the state level on a monthly basis; participate in meetings and workshops conducted at the National Statistics Office;

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a degree in Statistics, Economics, Mathematics or related fields plus three (3) years of work experience.